

# RIDE-ALONG EVALUATION

DATE: \_\_\_\_\_

OBSERVER: \_\_\_\_\_

DRIVER: \_\_\_\_\_

BUS #: \_\_\_\_\_

SCORING: WEAK STRONG  
1 2 3 4 5

## PRE-TRIP

### RATING

- 1 \_\_\_\_\_ **SAFETY CHECK**  
Does the driver do a pre-trip inspection in the morning and a brief check in the afternoon to ensure the vehicle is in safe operating condition? Ask to look at the **completed** pre-trip form.
- 2 \_\_\_\_\_ **BUS CLEANLINESS**  
**Outside:**  
Does the bus show evidence of being recently washed?  
Are windows, headlights, mirrors, windshield, rearview mirrors, back windows, and lights clean?  
\_\_\_\_\_ **Inside:**  
Are seats sanitized?  
Is the floor free from loose papers, etc.?  
Is there dust and dirt present?
- 3 \_\_\_\_\_ **MECHANICAL DEFECTS**  
Are there mechanical problems that have not been reported to the supervisor? If it is noted on the pre-trip form did they report it?

## DRIVING HABITS

### RATING

- 1 \_\_\_\_\_ **TRAFFIC CHECKS:**  
Does the driver show good eye movements side to side every 8 seconds and front to back?  
\_\_\_\_\_ Is the driver alert to surroundings?
- 2 \_\_\_\_\_ **SIGNALING**  
Does the driver signal approximately 100 ft. enough in advance?  
\_\_\_\_\_ Does the driver use four way flashers and red warning lights appropriately?
- 3 \_\_\_\_\_ **BACKING**  
Does the driver minimize backing?  
\_\_\_\_\_ Is the driver confident, center vehicle well, and ask for help from observer in the back?
- 4 \_\_\_\_\_ **DRIVER INTERACTION**  
Does the driver project friendliness, talk positively with staff, parents, and children?  
\_\_\_\_\_ Does the driver avoid getting angry with other drivers?

### RIDE-ALONG EVALUATION

- 5            **STOPS AND STARTS:**  
 \_\_\_\_\_ Does the driver allow for proper intervals between vehicles?  
 \_\_\_\_\_ Does the driver avoid stopping/starting quickly?  
 \_\_\_\_\_ Does the driver allow for weather and traffic conditions?

- 6            **ATTITUDE**  
 \_\_\_\_\_ Does the driver cooperate with the team?  
 \_\_\_\_\_ Does the driver accept Feedback?  
 \_\_\_\_\_ Is the driver respectful and considerate to children, parents, and staff?

- 7            **DANGEROUS ACTS/VIOLATIONS**  
 \_\_\_\_\_ Does the driver obey traffic laws?  
 \_\_\_\_\_ Does the driver avoid risky behavior?

- 8            **VEHICLE POSITIONING:**  
 \_\_\_\_\_ Does driver pick-up children on the right side of the vehicle?  
 \_\_\_\_\_ Does the driver wait in safe locations?  
 \_\_\_\_\_ Does the driver center vehicle appropriately when driving?

- 9            **DRIVING JUDGEMENT**  
 \_\_\_\_\_ Does the driver exhibit common sense?  
 \_\_\_\_\_ Does the driver act and respond reasonably?

#### SAFETY

**POST CHECK:**  
*RATING*

- 1 \_\_\_\_\_ Did the driver check to ensure no child was left on the bus?  
 2 \_\_\_\_\_ Did the driver radio from the bus to alert the front desk that all children were delivered safely?

**SEAT BELTS:**  
*RATING*

- 1 \_\_\_\_\_ Did the driver and all occupants wear seat belts?  
 2 \_\_\_\_\_ Are seat belts in good operating condition?

COMMENTS: Any score under 3 requires explanation.

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