

Date: _____ Site: _____ Classroom: _____

Staff Present: _____

Staff Absent: _____ Site Director Review Date & Initial: _____

<p style="text-align: center; border: 1px solid black; display: inline-block; padding: 2px;">What worked well last week?</p> 	<p style="text-align: center; border: 1px solid black; display: inline-block; padding: 2px;">What could we do differently?</p>
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Health and Hygiene Plan Review
<p><input type="checkbox"/> Review Covid-19 Classroom Protocol Packet</p> <ul style="list-style-type: none"> ○ Designated Cleaning Staff: <p style="margin-left: 40px;">Monday: _____ Tuesday: _____ Wednesday: _____</p> <p style="margin-left: 40px;">Thursday: _____ Friday: _____</p> <p><input type="checkbox"/> Review Health Action Binder (update Medication Authorization Forms, etc.) _____</p> <p><input type="checkbox"/> Review Health Plans (asthma, allergies, seizure, etc.) _____</p> <p><input type="checkbox"/> Review safety, medication & sanitation checklist to ensure everything is done. _____</p>

Child Support Plan Review
<p><input type="checkbox"/> Review Behavior Plans & Positive Guidance Policy _____</p> <p><input type="checkbox"/> Review IEP/IFSP Support Plans _____</p>

<p>Lesson Planning:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Discuss last week <input type="checkbox"/> Discuss current Study (PS) <input type="checkbox"/> Emerging Interests of Children <input type="checkbox"/> Planning for next week 	<p>Child Individualization Planning:</p> <p>1.</p> <p>2.</p> <hr/> <p>Materials to gather / things to make:</p>
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Family Engagement and Relationship Building

(FFN/Event Planning, Parent Newsletter, Home Visits, Class Dojo, FPAs, daily/weekly communication, drop off/pick up, etc.)

-What are family-centered strategies we used this week to build trusting communication and connection with families? How could we build on this going forward? Consider specific families.

Family Discussions and Services Shared

-What is going on currently for our families that could impact how the children and parents are behaving or reacting (ecological thinking)? Consider specific families. How can we as the service providers support these families and their situations?

Support/resources needed to do our work? (This could include reflection/supervision time, consultation, materials, information, deeper and/or shared understanding.) How will we receive this support? Assign any follow up needed.