

Licensing

Emergency Contract/Child Release Authorization (Filed in classroom AND site file)
Enrollment Agreement /Subsidy & Late Fee Contracts
Immunizations
Well Child Check/Physical Exam (please see Child Plus)
Classroom Notifications/Permissions (pets, holiday observances, etc.)
Health Condition Alert Form (Filed in YHAB)
Health/Asthma or Food Plans (Filed in YHAB)
Health and Developmental History (Filed in YHAB)
Intake Form (Filed in YHAB)
EHS application

Accident/Incident Forms

Health

Release of Medical Info
Medication Authorization
Sunscreen, Insect Repellant, and Toothpaste Authorization
Vision Screening
Infant Meal Notification
Health Risk Questionnaire
Hearing Screening

Updated: 5/2019

Assessments

ASQSE
ASQ3
Behavior Plans
IEP/IFSP
Authorization for Social Emotional Consultation (See Enrollment Agreement)
Authorization to Participate in Program Screenings (See Enrollment Agreement)

Family Services

Family Partnership Agreement
Conference Webs
Consent of Transfer of Family Info
Family Profile
CACFP Enrollment Form
Receipt of Parent Handbook
Home Visit Notes (Please see Child Plus)
Change of Status
Financial: late pickup (teachers) payment plan (CBFS), vacation notice (shared)
Transportation/Car Seat safety form

Teachers to complete and file
Shared Responsibility (CBFS to complete at enrollment and assist at annual updates; teachers to maintain during year as needed)
CBFS to complete and file