

Satellite Advisory Committee

Satellite deeply values input from those within the family child care community. At each Advisory Committee meeting, the facilitator presents information about Satellite's support services and/or accreditation and then asks committee members related open-ended questions. Committee members are encouraged to use their unique backgrounds, personal and professional roles, and experiences as they share their perceptions and ideas. Satellite's facilitator actively listens with the goal of utilizing committee members' expertise and experiences to strengthen the Satellite Family Child Care System.

Eligibility: Committee members are in one of the following categories*:

- Current or retired Satellite provider, in good standing
- Community member in a role that intersects with early childhood education and/or family child care programs
- Parent within one of Satellite's family child care programs
- Satellite staff

**Satellite strives to maintain a diverse Advisory Committee membership, believing we learn and grow stronger when many different perspectives are offered for consideration.*

Commitment: The committee meets quarterly, 4 times per year. Meetings are on Tuesdays, Wednesdays, or Thursdays from 6-8 pm. Dates and meeting format are determined annually, based on the decision of most members. In 2023, the group plans to meet via Zoom.

There are no participation term limits. Once becoming a member of the Satellite Advisory Committee, you remain until choosing to stop. Alternatively, members may be removed if 50% or more meetings in a calendar year are missed.

Specialty roles:

- **Board liaison:** A current Satellite provider. They attend Reach Dane board meetings (via Zoom) approximately 10 times per year. They provide expertise on the Reach Dane board in family child care programs and share information between the Reach Dane board and the Satellite Advisory Committee.
- **Secretary:** Take meeting notes and emails those notes to members following each meeting
- **Facilitator:** Meeting facilitator is a Satellite staff person, usually Satellite's Associate Director. This member creates the agenda, sends it out to members before the meeting and facilitates conversation during the meeting.

